

# Invitation To Bid

## Addendum # 1



Department Of Executive Services  
Finance and Business Operations Division  
**Procurement and Contract Services Section**  
206-684-1681 TTY Relay: 711

Date: March 23, 2006

ITB Title: **Emergency Notification System**

ITB Number: **IT13056KAH**

Due Date/Time: **March 30, 2006 – 2:00 P.M.**

Buyer: Kathleen Hilliard, [kathleen.hilliard@metrokc.gov](mailto:kathleen.hilliard@metrokc.gov), 206-263-4274

This addendum is issued to revise the original Invitation to Bid No. IT13056KAH:

**The bid opening will remain the same.**

#### 4-2 Contract Duration/Extension

Add the following:

The initial contract term shall be for a one year period.

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**TO BE ELIGIBLE FOR AWARD OF THIS INVITATION TO BID, THIS ADDENDUM MUST BE SIGNED AND SUBMITTED ALONG WITH THE ORIGINAL INVITATION TO BID OR UNDER SEPARATE COVER TO: [King County Procurement & Contract Services Section, Exchange Building, 8<sup>th</sup> Floor, 821 Second Avenue, Seattle, WA 98104-1598. Office hours: 8:00 a.m. - 5:00 p.m., Monday – Friday.](#)**

Company Name

Address		City / State / Postal Code	
Authorized Representative / Title	Signature	Phone	Fax
Company Contact / Title	Email	Phone	Fax
Delivery guaranteed: <input type="checkbox"/> Yes <input type="checkbox"/> No	Days after order:	Prompt Payment Discount Terms: ____ %- ____ Days, Net ____	

This Invitation to Bid will be provided in alternative formats such as Braille, large print, audiocassette or computer disk for individuals with disabilities upon request.

## **5-2 Web-Based Application**

### **Add The Following:**

The system shall have a security component to facilitate contacts to update their record without having access to other records. All information shall be considered confidential. Password or other security option shall be provided by the program not King County. System administrators will require access to all records for maintenance.

## **5-4 Message Initiation**

### **Add the following:**

Messages shall be sent in a text web base format with the ability to be converted from text to voice for receipt.

Messages can consist of routine reminders to emergent event notification.

## **5-7 Data Base**

The database is in an excel format and the current size is approximately 480 records (one record for each individual or contact point on the emergency management notification lists) and 220 kb of files space.

## **5-8 Routine and Emergency Messages**

Routine messages shall be delivered at a rate of at least 100 messages per five minute time frame.

Emergency messages shall be delivered at a rate of at least 100 messages per one minute time frame.

## **Section 6 Pricing:**

**Bidders shall sign this addendum and submit the revised pricing page included in this addendum.**

## SECTION 6 - PRICING

Bidders shall bid all items in Section 6 - Pricing to be considered a responsive bidder.

For bid evaluation purposes, bidders shall assume the following estimated quantities. The Grand Total shall be the total price for Part A and Part B.

Bidders are cautioned not to alter the specification, pricing information section, and the terms and conditions of this Invitation to Bid #IT13056-KAH. Any alteration may render a bid non-responsive.

<b>Part A – Pilot Project Description</b>	<b>500 System Contacts</b>
<b>Routine Messages</b>	
Average	
1-3 Messages Per Week	150
2-5 Messages Per Month	150
<b>Emergency Messages</b>	
Average	
5 Messages/24 hours	350
15 Messages/Year	350
<b>Price Per Month for Subscription Service:</b>	<b>\$ _____</b>

<b>Part B – Optional Expanded Service Description</b>	<b>2000 System Contacts</b>
<b>Routine Messages</b>	
Average	
1-3 Messages Per Week	500
2-5 Messages Per Month	500
<b>Emergency Messages</b>	
Average	
5 Messages/24 hours	1500
15 Messages/Year	1500
<b>Price Per Month for Subscription Service:</b>	<b>\$ _____</b>
<b>Grand Total for Part A And Part B:</b>	<b>\$ _____</b>